

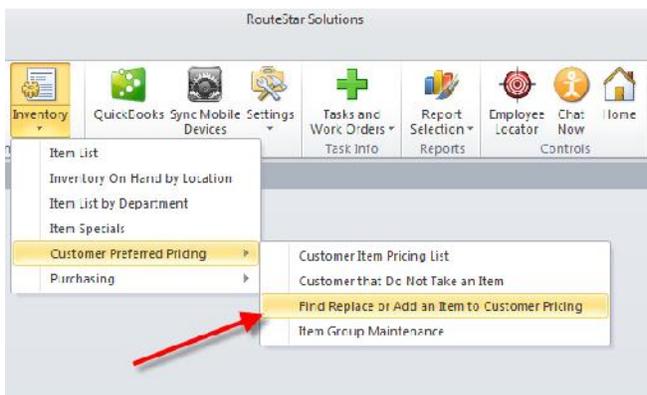
Steps to add an item to customers pricing based on which items they currently take

If you auto-generate invoices for your drivers DO THIS prior to auto-generating

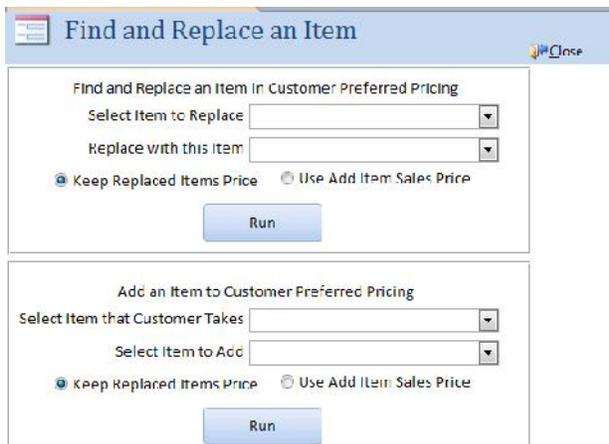
- 1) Sync items with QuickBooks
- 2) Sync items with the web using the Sync Mobile Devices > Update Item Data button

Next follow these steps

- 1) Click on “Find Replace or Add an Item to Customer Pricing”



- 2) Use 2<sup>nd</sup> Section “Add an Item to Customer Preferred Pricing”



- 3) Select Item that customer currently takes
- 4) Select item to add
- 5) Select how you wish to handle Item Sales Price

6) Click RUN

If the item you are adding already is in customer pricing the add will be skipped for that customer

If you are consolidating multiple items into one then run these same steps for each item being replaced.